



# Haverling

L O N D O N B O R O U G H

## SCHOOLS FUNDING FORUM AGENDA

<b>8.30 am</b>	<b>Thursday 12 March 2015</b>	<b>CEME, Rainham</b>
----------------	-----------------------------------	----------------------

Members: 26 Quorum: 10

### MEMBERSHIP:

<b>Head Teachers</b>		
<b>Secondary Schools</b>	<b>Primary Schools</b>	<b>Special Schools</b>
Bill Edgar	Nigel Emes	Geoff Wroe
<b>Academies</b>	Margy Bushell	
Julian Dutnall Simon London Keith Williams	David Denchfield	
	Chris Hobson	
	Angela Winch	
	Kirsten Cooper	
	<b>Academies</b>	
	Tim Woodford	
<b>Governors</b>		
Joe Webster	Vacancy Tracey Walker Vacancy	Vacancy
<b>Academies</b>		
John McKernan Daniel Gricks		
<b>Pupil Referral Service</b>		Christine Drew
<b>Non School Representatives</b>		
<b>Early Years PVI Sector</b>	<b>Post 16</b>	<b>Diocesan Board</b>
Katrina Karwacinski	Maria Thompson	Vacancy
<b>Trades Unions</b>		
<b>NUT</b>	<b>NASUWT</b>	<b>UNISON</b>
Ray Waxler	Keith Passingham	John Giles

Please contact David Allen [david.allen@haverling.gov.uk](mailto:david.allen@haverling.gov.uk) Tel: 01708 433 851 to give apologies for absence or to raise queries on the agenda.

If you are unable to attend please contact your named substitute or ask David Allen to do so on your behalf.

## AGENDA ITEMS

**1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS OR OBSERVERS**

**2 TO AGREE THE NOTES OF THE MEETING HELD ON 15TH JANUARY 2015**  
(Pages 1 - 6)

The notes are attached at Appendix A.

**3 MATTERS ARISING**

**4 FINAL SCHOOL FUNDING ALLOCATIONS 2015-16**

To note that the final funding allocation statements for 2015-16 were sent to maintained primary and secondary schools on 27<sup>th</sup> February including funding from the Early Years, Schools and High Needs blocks.

**5 EMPLOYER PENSION CONTRIBUTIONS**

To note that the local government pension employer contribution is increased from the current 22% to:

24.3% w.e.f. 1<sup>st</sup> April 2015; and  
26.2% w.e.f. 1<sup>st</sup> April 2016

The increase in the teachers' pension employer contribution from 14.1% to 16.48% w.e.f. 1<sup>st</sup> September 2015 has previously been announced.

**6 TERMS AND CONDITIONS REVIEW**

To consider the impact on schools of the Council's Terms and Conditions Review in relation to support staff.

**7 CAPITAL FUNDING** (Pages 7 - 12)

Havering capital funding for schools has been announced as follows:

*i) Condition funding 2015-16*

Devolved Formula Capital LA £426,613 VA £74,374

Condition funding LA £2,883,362 VA £403,279

See explanatory document at Appendix B

*ii) Basic Need 2017-18*

See Appendix C attached. It should be noted there is no separate capital funding for Early Years or Special Schools.

*iii) Priority Schools Building Programme (2)*

The list of successful bids is attached at Appendix D

**8 CAPITALISATION OF TWO-YEAR-OLD FUNDING** (Pages 13 - 16)

To agree the capitalisation of 2 year old funding to increase early provision in schools. Appendix E refers.

**9 PYRGO PRIORY ACADEMY**

To note that the school became an academy on 1<sup>st</sup> February 2015.

**10 NEXT MEETINGS**

The next meetings have been arranged as below and further meetings are to be arranged for the spring and summer terms.

- 23<sup>rd</sup> April 2015
- 18<sup>th</sup> June 2015

All meetings to be held at CEME at 8.30 a.m.

**11 ANY OTHER BUSINESS**

**Andrew Beesley  
Committee Administration Manager**

This page is intentionally left blank

# Public Document Pack Agenda Item 2

## MINUTES OF A MEETING OF THE SCHOOLS FUNDING FORUM CEME

15 January 2015 (8.30 - 10.05 am)

### Present:

#### Head Teachers

Nigel Emes (Chair) (Primary)  
Margy Bushell (Primary)  
David Denchfield (Primary)  
Chris Hobson (Primary)  
Bill Edgar (Secondary)  
Julian Dutnall (Secondary Academy)  
Simon London (Secondary Academy)

#### Governors

Tracey Walker (Primary)  
Maria Thompson (Post-16)

#### Trade Unions

Ray Waxler, NUT

#### Officers in Attendance

David Allen (LBH)  
Mary Pattinson (LBH)  
Paul Tinsley (LBH)  
Vicky Parish (LBH)

### 72 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS OR OBSERVERS

Apologies were received from Daniel Gricks, John McKernan, Katrina Karwacinski, Kirsten Cooper, Keith Williams, Tim Woodford, Christine Drew and Keith Passingham.

### 73 TO AGREE THE NOTES OF THE MEETING HELD ON 11 DECEMBER 2014

The notes of the meeting held on 11 December 2014 were agreed as a correct record and signed by the Chairman, following some minor typographical amendments.

### 74 MATTERS ARISING

There were no matters arising.

### 75 REPORT CONTAINING EXEMPT INFORMATION

A confidential report was given on a specific school's financial situation and the Forum noted the position.

Because press attention had been given to this item, the Forum requested that for each meeting there would be a section for "Confidential Items", in order to note issues relating to specific schools that were exempt from the public.

## 76 **EDUCATION SERVICES GRANT AND COUNCIL BUDGET**

### (i) Council savings

At the meeting held in September 2014 the Forum was briefed on potential areas of Council-wide savings. Following a public consultation, some of these had been revised. These included a rearrangement of library opening hours so that the main libraries were open longer, reinstatement of some of the proposed cuts to youth services and the school library service would remain in place.

Within Learning and Achievement there would be a reduction of £100k within the meals on wheels service which is managed by School Catering and some savings in back office functions. Cashless catering was to be introduced and was being piloted in Frances Bardsley School for Girls. Once some teething problems had been overcome, administration was low in cashless systems and generally, were working well. Sales had gone up significantly in the trials, bringing in more revenue and with better control over the students' diet in tracking their meals.

There was a further proposal to save £400k by April 2016 from the Children and Adults with Disabilities Team. It was agreed to pull a small group together to discuss how to achieve those results, with the Heads and SENCOs. A consideration was to move to statutory only services for SEN. Further information on this would follow.

To meet reductions in the Education Services Grant arising from the conversion of schools to academies, a saving in core costs of £1.3million had already been made when major restructures were carried out in Learning & Achievement. There would be a further reduction in the grant to the Local authority (LA) every time another school converts.

The 'per pupil grant' payment had also reduced by 25% over two years to £87 from April 2015. This required a further reduction of about £740,000 although not all of it was in Learning & Achievement and may have impacted on non-Learning & Achievement school services.

There was a point at which it would not be possible to reduce costs any further by the amount required, and the Council's Corporate Management Team were looking to see which options for April 2015 were viable.

The ESG was allocated according to the number of pupils attending LA maintained schools or academies, and statutory responsibilities of the local

authority transferred to academies. The reduction in grant applied to academies as well although some protections applied.

(ii) Alternative Provision (AP)

Paul Tinsley, Educational Support and Inclusion Services Manager introduced the paper at Appendix B.

One of the proposed savings was to the budget that is held centrally for the commissioning of alternative education. This was of particular interest to secondary colleagues, and it was pointed out that funding- previously held centrally- had already been delegated to schools who were responsible for purchasing quality assured places from approved alternative providers.

The LA had continued to provide and fund an AP commissioner (Lee Clegg) who had taken on the role of supporting and advising schools and maintaining a register of AP providers that had been quality assured.

To retain Lee's post, additional funding needed to be gained from schools and 50% of the cost of her work was to be offered as a traded service to secondary schools at £1,500 per school.

The paper produced included a list of benefits and assurances for schools when using the service.

Secondary head teachers commented that the service provided some support that was not currently received and considered that it would a service that schools would be interested in purchasing.

## 77 **DSG SETTLEMENT FOR 2015-16**

Havering's DSG settlement had been received and the Schools Block calculated on the basis of £4,719.03 per pupil on roll at October 2014. That amounted to slightly less than the 2014-15 financial year, with a reduction of £7.51 for the carbon reduction commitment.

From the total Schools Block allocation of £165.7m, funding would be recouped by the Department for Education (DfE) for allocation to Academies and Elutec.

Overall the DSG figures of £194m had not changed very much from the 2014 allocation, although they were estimated to increase at a later date by the addition of approximately £2.7 million for 2 year old funding.

£19.1million was allocated as High Needs funding. Additional funding for high needs growth required a separate bidding process. Of £19.1 million £470,000 would be deducted for allocation to academies with Additional Resourced Provision, non-maintained special schools and post 16 education.

The settlement was “Flat Cash” in that the increase above 2014-15 was for increased pupil numbers only.

78 **SCHOOL FUNDING ALLOCATIONS 2015-16**

A paper was tabled to agree the formula for the 2015-16 financial year to meet the DFE/ EFA deadline of 20<sup>th</sup> January prior to the allocation of draft budgets in February.

The Forum was reminded that the 2013-14 school funding reforms produced different amounts for schools than the previous formula.

The paper tracked the number of schools that had gained or lost through the new formula over the first two years of its operation and those for whom there was minimal impact.

Through the Minimum Funding Guarantee no school was able to lose more than 1.5% per pupil year. A number of the protected schools were those that had received Excellence Cluster and Behaviour Improvement Programme grant in 2012-13 and were protected on that budget less 1.5% per pupil.

The Local Authority had implemented a Gains Cap to ensure that schools did not receive too high an increase that was needed to fund the costs of protecting the other schools. In 2013-14 the Gains Cap was 1% and in 2014-15 it was 0%.

*The Options for 2015-16*

The first requirement was that total amount capped from the gaining schools could not exceed the total cost of funding protection.

Modelling was shown which, although complied with the first requirement above, would overspend the overall grant available. Options were presented to the Forum that were both compliant and within budget. In previous meetings it had been agreed to keep turbulence to a minimum and to reinstate as far as possible the reductions to the funding values that were made in 2014-15.

The first option was to reinstate a Gains Cap at 1%. Tables were presented to show the number of schools affected. Only the gaining schools would benefit from this. 36 would have been capped at 1%, 12 schools would receive an increase within the 1%, 14 schools would have been protected at -1.5% and 15 schools would have their funding reduced been within the 1.5%.

The second option recommended a 0.91% cap and reinstatement of the 1% reduction to some of the factors made in 2014-15. This was considered a fairer option as more schools would benefit.



A confidential paper was tabled showing the impact on each school and academy.

The Forum commented that they were not presented with many options but understood there was almost a limitless number of options with different increases modelled for all of the funding factors. It was accepted that those options presented sought to give a year of stability of funding.

The Forum voted **in favour** of option 2.

79 **NEXT MEETINGS**

The following meeting would be held on 12<sup>th</sup> March 8:30am at the CEME Centre in Rainham.

80 **ANY OTHER BUSINESS**

No other business was discussed.

---

**Chairman**

This page is intentionally left blank

Capital Allocations: Basic Need Allocations in financial year 2017-18, and additional funding allocated for 2015-16 and 2016-17

LA Name	Total Basic Need allocations (announced February 2015)	Amount payable 2015-18			Additional payment towards new primary schools / whole primary school expansions (to be paid in 2017-18)
		2015-16 Top Up	2016-17 Top Up	2017-18	
Barking and Dagenham	17,865,375	0	0	14,453,822	3,411,552
Barnet	13,095,722	0	0	6,841,210	6,254,513
Bexley	0	0	0	0	0
Brent	15,323,587	0	0	15,323,587	0
Bromley	8,837,573	0	0	8,268,981	568,592
Camden	0	0	0	0	0
City of London	582,453	0	0	582,453	0
Croydon	0	0	0	0	0
Ealing	22,656,496	0	0	21,519,312	1,137,184
Enfield	4,461,152	0	0	4,461,152	0
Greenwich	26,721,749	0	0	26,153,157	568,592
Hackney	12,806,040	0	0	12,806,040	0
Hammersmith and Fulham	568,592	0	0	0	568,592
Haringey	568,592	0	0	0	568,592
Harrow	32,381,477	5,670,481	12,087,060	13,486,752	1,137,184
Havering	16,756,152	0	0	12,776,008	3,980,144
Hillingdon	6,322,803	1,014,840	2,163,208	2,413,709	731,047
Hounslow	4,901,130	0	0	2,626,762	2,274,368
Islington	3,882,829	0	0	3,882,829	0
Kensington and Chelsea	0	0	0	0	0
Kingston upon Thames	4,478,921	0	0	3,910,329	568,592
Lambeth	19,447,806	3,426,361	7,303,548	8,149,305	568,592
Lewisham	10,572,584	0	0	9,435,400	1,137,184
Merton	6,062,756	0	0	5,412,937	649,819
Newham	25,992,625	0	0	25,992,625	0
Redbridge	18,545,369	0	0	17,976,777	568,592
Richmond upon Thames	8,346,364	1,411,577	3,008,882	3,357,313	568,592
Southwark	27,865,689	0	0	27,865,689	0
Sutton	21,774,420	0	0	21,205,828	568,592
Tower Hamlets	14,162,415	0	0	12,456,639	1,705,776
Waltham Forest	7,131,765	0	0	4,857,396	2,274,368
Wandsworth	0	0	0	0	0
Westminster	0	0	0	0	0

This page is intentionally left blank

### Condition Dashboard

This dashboard contains data from educational establishments surveyed as part of the Property Data Survey Programme (PDSP) and is designed to show the breakdown of the responsible body's School Condition Allocation and how their condition need compares to others.

#### Responsible Body (RB) information

Responsible Body Type: LA\_Maintained

Responsible Body: Havering

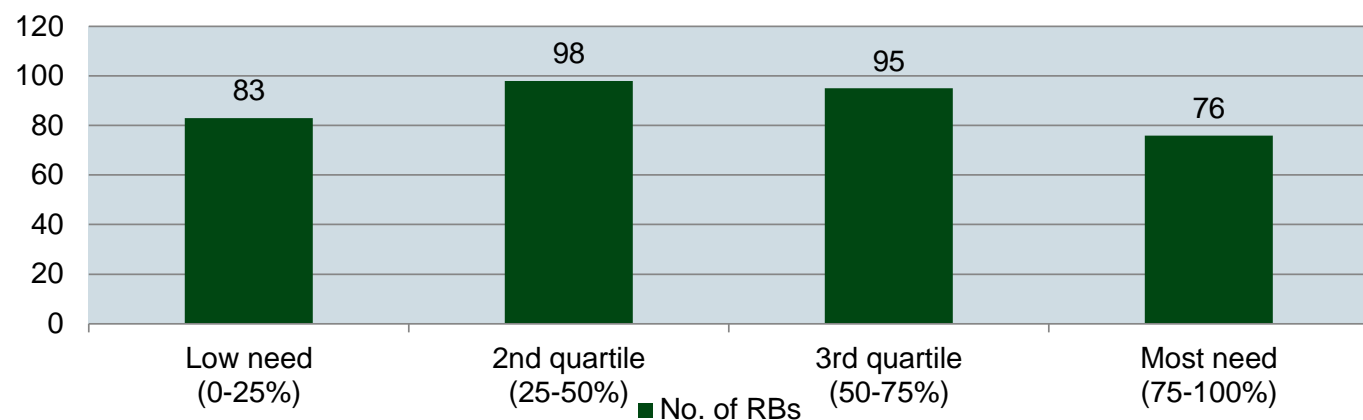
The table below shows summary information for the schools surveyed in the Property Data Survey which informed our assessment of building condition.

	Educational Establishments	Blocks	Floor Area (m <sup>2</sup> )	Site Area (m <sup>2</sup> )
Nursery/Primary	33	106	72,773	295,365
Secondary	4	24	36,485	91,209
Other	4	16	7,783	25,106
<b>Total</b>	<b>41</b>	<b>146</b>	<b>117,041</b>	<b>411,680</b>

Page 9

#### Total PDS condition need per pupil (using grades C & D only)

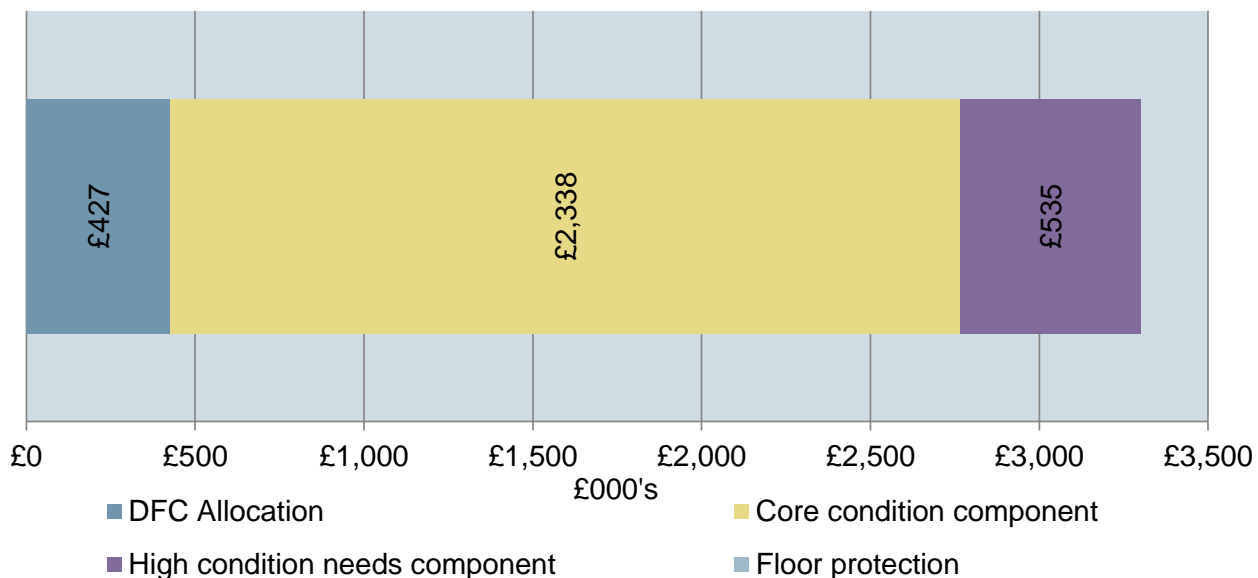
This shows how far your building condition need per pupil is from the average and also compares with all other responsible bodies (RBs)



Your RB is in the fourth, most need, quartile (86.6%). This means the condition of your buildings is better than 13.4% of RBs.

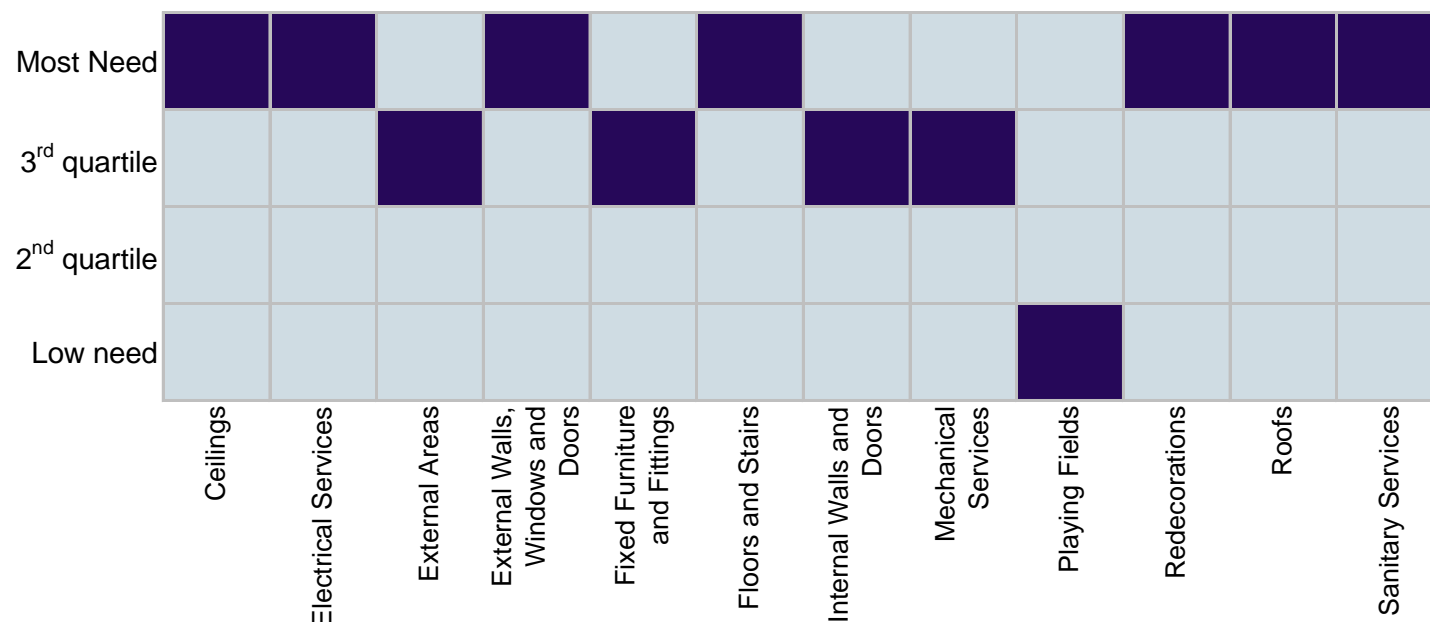
#### Schools Condition Allocation

This shows how the School Condition Allocation for 2015-16 is calculated, split into core condition funding and high condition needs funding, and floor protection where applicable; as well as Devolved Formula Capital.



#### PDS building element condition priority need per pupil (using grades C & D only)

This shows the relative condition need of each building element within your RB and may be useful to inform asset management strategies and target investment.



This page is intentionally left blank

## **Priority Schools Building Programme (2)**

### **Successful bids**

#### **Havering**

Broadford Primary School  
The Royal Liberty School  
Marshalls Park School  
The Albany School  
Hall Mead School  
Redden Court School

This page is intentionally left blank



## REPORT TO THE SCHOOLS FUNDING FORUM 12 MARCH 2015

### REQUEST TO CAPITALISE 2 YEAR OLD EARLY EDUCATION ENTITLEMENT FUNDING FROM THE DEDICATED SCHOOLS GRANT

#### Introduction

An application has been made via the Department for Education (DfE) to the Secretary of State to disapply the regulations to allow this Local Authority to increase its centrally-retained capital funding from revenue account within DSG.

The amount applied for capitalisation is for up to £1million from the 2 year old Early Education Entitlement (EEE) Funding allocation within the Early Years Block. The request was made in order to support the establishment of new nursery provisions and the expansion of existing nurseries on school sites, including where schools are also being proposed for expansion as a result of the rising numbers of Primary aged pupils. Should this application be successful it is very likely that a condition of this approval will be that the funding would support nursery provision for 2, 3 and 4 year olds and that provision would be available from 8 am to 6 pm.

The availability of funding for this application arises from an estimated under spend in 2014/15 on the budget for 2 year old EEE funding. The Government's funding for the implementation of the 2 year old entitlement has been generous, including allocation based on the anticipated number of qualifying 2 year olds taking up the full entitlement, plus trajectory funding to implement the expanded qualification criteria prior to September 2014 and to support settings in preparing to deliver the entitlement.

The DfE's estimate of qualifying 2 year old children from April 2014 was 716 and 1,128 from September 2014. In practice, whilst over these numbers have actually taken up an EEE Place or have qualified for one, not all children take up the full entitlement, some take it up late in the term in which they qualified and some do not take up the entitlement. The Local Authority has provided financial support to settings, including a number of schools, to prepare for and implement the 2 year old entitlement and the December 2014 meeting of the Forum also agreed additional transitional funding to support the reduction in the funding rate from £6.00 per hour in 2014/15 to £5.28 in 2015/16. From 2015/16 funding for the 2 year old entitlement will be wholly based on participation from figures obtained from the annual DfE Census, albeit there will be a one-off second voluntary census in the Autumn Term 2015. This is therefore likely to be the final opportunity to seek capitalisation of surplus funding.

It was necessary for the application to be sent to the DfE by 27<sup>th</sup> February in order for this to be included in the last list to be sent to the relevant Minister before the start of "Purdah". As this was before the meeting of the Forum, consultation took place with the Forum's Chair and Vice-Chair.

## **Use of Capital Funding**

Should this application be successful, a criteria will be developed and agreed through the Rising Rolls Steering Group for the prioritisation of this funding. These criteria will be reported to the Schools Funding Forum and the Forum will also be updated on progress.

Capital funding from DSG will be in addition to the £422,000 previously allocated by the DfE to support the implementation of the 2 year old entitlement. This funding has been allocated to support the development of nursery provision at schools included in Phase 1 of the Priority Schools Building Programme (Hacton Primary; Suttons Primary and The Mawney Foundation School).

## **Providing Early Education and Childcare from 8 am to 6 pm** **Providing Early Education Entitlement for 2 Year Olds**

A condition of the capital funding, if approved by the relevant Minister, is likely to be that provisions benefiting from the funding should be available from 8 am to 6 pm and providing Early Education and Childcare for 2, 3 and 4 year olds. These are a current Government priority and in London the DfE is running and supporting a number of 8 am to 6 pm pilot schemes and Havering has three maintained schools taking part. Currently these are undertaking business planning, including demand assessment, costing and options for delivery. Officers from Early Years are also supporting this and it is intended to cascade the outcomes to other Havering schools.

The 8 am to 6 pm provision does not have to be just nursery provision but can include other facilities such as Breakfast and After School Clubs. Schools do not necessarily need to deliver all these provisions themselves but may commission a PVI Provider or Childminder. The DfE has prepared a number of Case Studies based on schools delivering 8 am to 6 pm and copies of these are attached. The Small Business, Enterprise and Employment Bill, currently before Parliament, contains provision for Childminders to work on non-domestic properties and to enable Early Years Providers to complete one Ofsted Registration for multiple sites. This is expected to be implemented by September 2015.

A number of schools are currently providing or considering the provision of EEE for 2 year olds – “Rising 3s” at this stage. The Small Business, Enterprise and Employment Bill also contains provision to enable schools to deliver this provision for younger 2 year olds, without the need to obtain separate Ofsted Registration. This is also expected to be implemented by September 2015.

Early Years Officers will also support schools and PVI Settings/Childminders considering the delivery of EEE for 2 year olds, including options for delivery and costings. On-going costs of providing the 2 year old entitlement will, as for the 3 and 4 year old entitlement, be funded through the DSG and the Early Years Single Funding Formula. The annual DfE Census now includes 2 year olds.

## **Recommendations**

The Schools Funding Forum is Recommended to:

- (1) Endorse the application to the Secretary of State to disapply the regulations to allow this Local Authority to increase its centrally-retained capital funding by up to £1 million from revenue account within DSG, in order to support the establishment of new nursery provisions and the expansion of existing nurseries on school sites, including where schools are also being proposed for expansion as a result of the rising numbers of Primary aged pupils;
- (2) Note that if this application is successful, detailed criteria for prioritising the use of this funding will be developed and reported to the Forum and that the Forum will be updated on progress;
- (3) Note that the Small Business, Enterprise and Employment Bill contains provision to enable schools to provide Early Education and Childcare for all 2 year olds without the need to obtain separate Ofsted Registration; to enable Childminders to work on non-domestic premises and to enable Early Years Providers to obtain Ofsted Registration for multiple sites;
- (4) Note that Officers will support schools and PVI Settings/Childminders in feasibility of delivering Early Education and Childcare for 2 year olds and for delivery from 8 am to 6 pm.

This page is intentionally left blank